

Glenwood-Lynwood Public Library Nintendo Switch Lite Check-Out Policy

OVERVIEW

The Glenwood-Lynwood Public Library District (GLPLD) is pleased to offer a Nintendo Switch Lite checkout service. Nintendo Switch Lites are available for checkout at the Front Desk.

LIMITS AND AVAILABILITY

- The Nintendo Switch Lite s can only be checked out by patrons with a GLPLD library card.
- Patrons who have fines over \$5.00 are ineligible to use this service.
- Nintendo Switch Lites will be available on a first-come, first-serve basis. They cannot be reserved ahead of time.
- An eligible patron is allowed to borrow one Nintendo Switch Lite at a time.
- Borrowers may not install software on the machines.
- Borrowers may not alter, delete or copy any software loaded on the Nintendo Switch Lite or otherwise change its existing configuration.

CHECKOUT PROCEDURE

- A patron borrowing a Nintendo Switch Lite should read and agree to abide by the Glenwood-Lynwood Public Library Nintendo Switch Lite Checkout Policy and the Glenwood-Lynwood Public Library **Electronic and Online Information Resources Policy**.
- A borrower must sign the Nintendo Switch Lite Checkout Agreement Form before he/she can take a Nintendo Switch Lite away from the Desk
- At the time of checkout, the Nintendo Switch Lite will be inspected by a staff member to make sure it is intact and functioning properly.
- A borrower must save his/her files externally. All files will be erased after the device is returned.
- The Nintendo Switch Lite will be checked out to the borrower's GLPLD library account.

LOAN PERIOD AND RENEWALS

- The checkout period for each Nintendo Switch Lite is **3 weeks**. All checked-out Nintendo Switch Lites must be returned inside of the library at the front desk.
- A checked-out Nintendo Switch Lite cannot be renewed.

CHECK-IN PROCEDURE

- When returning, the borrower should allow at least five minutes for a staff member to check the equipment.

- Borrowers must return the Nintendo Switch Lite to the reference desk staff. A Nintendo Switch Lite should not be left unattended at the Desk.
- A staff member will verify that all parts are present and that the and all accessories are in good working order.
- The Nintendo Switch Lite will be booted up and checked for functionality upon return.
- The Nintendo Switch Lite will then be checked in from the borrower's library account.

FINES AND LIABILITY

- A patron's privilege to check out a Nintendo Switch Lite may be removed for one month if the patron fails to return loaned equipment by the due time on more than two occasions or leaves before the check-in procedure is complete.
- The borrower is responsible for making sure that the Nintendo Switch Lite is in working order and without physical damage when it is checked out.
- It is the borrower's full responsibility and fiscal liability for all costs associated with damage to the Nintendo Switch Lite or its associated peripheral equipment during the period it is checked out or its replacement costs should it be lost or stolen.

TROUBLESHOOTING PROBLEMS AND QUESTIONS

- If patrons experience problems with Nintendo Switch Lite hardware or applications or have questions, they should ask for assistance at the Reference Desk.
- The borrower will be fiscally responsible for any damage to a Nintendo Switch Lite if he/she tries to troubleshoot problems.

Nintendo Switch Lite Checkout Agreement

I acknowledge that I have read and agree to the Terms and Conditions of the GLPLD Nintendo Switch Lite Checkout Policy and Internet and Use Policy.

I will be held responsible and fiscally liable for all costs associated with damage to the Nintendo Switch Lite or its associated peripheral equipment during the period it is checked out or its replacement costs should it be lost or stolen.

Nintendo Switch Lite barcode number# _____

Nintendo Switch Lite carrying case present and working.

Nintendo Switch Lite Charging cord present and working.

Name (print) _____

Signature _____

Date _____ *Time* _____

GLPLD Electronic and Online Information Resources Policy

Libraries make it possible for individuals, with proper identification, to have access to the information they need to make informed decisions. Glenwood-Lynwood Public Library District is committed to networking that maximizes the use of resources of all types of libraries. Every library user benefits from expanded access to information beyond the walls of a single library building.

As the primary information source for residents of the communities we serve, and in response to continuing advances in technology, the Glenwood-Lynwood Public Library District provides access to electronic and online information resources including the World Wide Web to enhance our collection in size, depth, and currency.

Consistent with the provision of materials in other formats, the library provides this access in adherence to the principles of library service outlined by the American Library Association, Illinois Library Association and the State of Illinois.

On a global network, it is impossible to control all materials and as with any collection, Internet content varies over time. **The library does not filter or monitor Internet access*** and has no control over the information accessed through the Internet and cannot be held responsible for its content.** All sites are accessible, some of which may be controversial, inaccurate, out-of-date, offensive, and/or illegal. All individuals use the Internet at their own discretion and are responsible for the access points reached.

Glenwood-Lynwood Public Library District recognizes electronic information networks such as the Internet may contain material that is inappropriate for children, therefore only a minor (under 18 years of age) who has a signed Electronic Access User agreement signed by their parent or guardian, on file, may have access to the Internet. Parents are expected to monitor and supervise their children's use of the Internet. Library staff is unable to monitor children's use. Parents are encouraged to discuss with their children issues of appropriate use and electronic information network safety.

The use of and on-line resources, including the Internet, is a privilege and not a right. If any user of Glenwood-Lynwood Public Library District technology engages in any inappropriate activity, access will be denied.

Inappropriate activity includes but is not limited to: using another person's library card to access the Internet, offensive or objectionable Internet sites, tampering with the hardware or software of the Glenwood-Lynwood Library.

***The Children's Internet Protection Act (CIPA) requires that schools and libraries who receive federal funds for internet telecommunications must filter all sites connected to the internet. The Glenwood-Lynwood Public Library District does not receive federal funds for internet telecommunications, therefore is not required to filter internet access.